



## **Kings Meadow School**

### **Job Description ~ Class Teacher**

This job description is subject to the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions Document, the Education Act 1997, the required standards of Qualified Teacher Status, other current educational legislation and the school's articles of government.

This job description may be amended at any time following discussion between the Head Teacher and member of staff, and will be reviewed annually.

#### **Purpose of the post**

To ensure high quality education for all pupils in a designated class and improve the quality of learning and standards of achievement.

To contribute to the quality of education across the school by leading a curriculum subject area(s) and through engagement with enrichment and extra-curricular opportunities.

#### **Knowledge and Understanding**

- Understand the structure and balance of the National Curriculum, RE and other associated areas such as RHSE.
- Have detailed knowledge and understanding of the programmes of study and descriptors with particular emphasis on the core subjects.
- Use recent monitoring and inspection evidence as well as personal reflection/training to develop good quality teaching.
- Be familiar with health and safety issues, child protection procedures and positive management plans.

#### **Planning, Teaching, Class Management**

- Teach allocated pupils by planning teaching to achieve progression in pupils learning through:
  - ✓ identifying clear learning objectives identifying how they will be taught, based on their starting points and assessed and ensuring the best use of teaching time.
  - ✓ providing opportunities for the whole class, groups and individuals which challenge.
  - ✓ using a variety of teaching strategies and ensure high levels of pupil interest.
  - ✓ setting appropriate and aspirational expectations.
  - ✓ differentiating clearly to meet individual needs.
- Provide clear structure for lessons, maintaining pace and challenge.
- Structure lessons appropriately for the pupils SEN, including 1:1, small groups and whole class
- Make effective use of assessment information.

- Plan opportunities to contribute to pupil's personal spiritual, moral, social and cultural development.
- Prioritise building trusting relationships with the pupils so that they feel safe and secure, building their readiness for learning
- Support pupils' emotional self-regulation to enable high standards of behaviour and engagement in learning.
- Establish a safe, supportive and stimulating learning environment.
- Use a wide range of creative teaching methods to sustain the momentum of pupils work and engage all pupils.
- Undertake day to day line management of the teaching assistants that are part of your class team.
- Ensure all teaching assistants working with your class have a clear understanding of their responsibilities and areas of focus each day and support them with

### **Monitoring, Assessment, Reporting, Recording and Accountability:**

- Assess how well learning objectives have been met and use this assessment to improve specific aspects of teaching.
- Mark and monitor work providing constructive feedback and set targets for pupil's progress.
- Assess and record each pupil's progress systematically and use records to ensure pupils make demonstrable progress.
  - ✓ Check that pupils have understood and completed work set.
  - ✓ Monitor strengths and weaknesses.
  - ✓ Inform planning.
  - ✓ Ensure that pupils continue to make demonstrable progress.
- Assess pupils progress against their Education, Health and Care Plan outcomes

### **Other professional Requirements:**

- Have a working knowledge of teacher's professional duties and legal liabilities.
- Establish effective working relationships with professional colleagues.
- Take responsibility for your own personal and professional development, including knowledge of school policies and procedures.
- Develop an understanding of the SEN each pupil has and ensure that their management of emotional regulation and planning of learning takes account of these
- Liaise effectively with parents, carers and other agencies.
- Awareness of the role and purpose of the school governing body.
- Contribute to the life of the whole school through effective participation in meetings and management systems necessary to co-ordinate the management of the school.
- Be committed to research-led and evidence based practice.
- Take on any additional responsibilities which might from time to time be determined.