

# KINGS MEADOW SCHOOL

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Manning Road  
Moulton Leys  
Northampton  
NN3 7AR

Head teacher: Mrs Helen McCormack  
Deputy Head teacher: Mrs Rachel Clews  
Business Manager: Miss Angela Wing

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21<sup>st</sup> March 2016

Dear Parents/Carers of Pupils in Riverbank Class

I am writing to let you know that your child's class teacher, Mr Stevenson, will be leaving at the end of this term. We wish him all the best for the future.

I am pleased to be able to tell you that Mrs Stanford, who is already an experienced teacher at our school is taking over the class. Mrs Stanford has, since Christmas 2015, reduced her working hours to three days per week and she will be teaching the class Monday to Wednesday each week, supported by Mr Cox and Miss Brocklehurst.

On Thursdays and Fridays, Mr Cox, our Cover Supervisor, will lead the class in partnership with Mrs Clews, our highly experienced Deputy Head. They will be supported by Miss Brocklehurst and Miss Childs. This arrangement will mean that the children will be taught and supported by adults they already know which should enable a smoother transition.

If you have any questions about this, please don't hesitate to contact me at school

Yours sincerely,

Mrs Helen McCormack  
Head teacher



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